



**AGREEMENT
FOR STUDENT EXCHANGE PROGRAMME
BETWEEN
BEIJING LANGUAGE AND CULTURE UNIVERSITY,
PEOPLE'S REPUBLIC OF CHINA
AND
UNIVERSITY OF ISFAHAN, ISLAMIC REPUBLIC OF IRAN**

This agreement is made between Beijing Language and Culture University, 15 Xueyuan Rd; Haidian District, 100083, Beijing, PR China hereinafter referred to as BLCU, and the University of Isfahan, Hezar Jarib Street, Isfahan 8174673441, IR Iran hereinafter referred to as UI.

1. PURPOSE OF LINK

The purpose of this programme is to support and pursue the exchange of students between the UI and BLCU with mutual recognition of credits.

2. DEFINITIONS

In this agreement, unless the context will otherwise imply:

- 2.1 "Exchange" shall mean a one-for-one exchange of students from each university.
- 2.2 "Exchange students" shall mean students participating in the exchange implemented herein;
- 2.3 "Home institution" shall mean the university at which the student intends to graduate;
- 2.4 "Host institution" shall mean the university that has agreed to receive the exchange students from the home institution.

3. NUMBERS

The number of students exchanged will be limited to two full-year (or four single-semester) students each academic year. The number of exchange students may be altered by mutual agreement. The two institutions will undertake to balance the numbers over a three-year period although both institutions will make every effort to balance the number of exchange students on a yearly basis.

4. RESPONSIBILITIES OF BLCU

Incoming students

- 4.1 BLCU will be responsible for the design and delivery of an appropriate academic programme. They will consult UI, where appropriate, regarding the content and structure of the curriculum and any planned changes.
- 4.2 BLCU will undertake to provide UI students with advice and assistance in obtaining suitable accommodation during the duration of their studies at BLCU.
- 4.3 BLCU will provide appropriate pastoral care and support to students from UI whilst they are studying at BLCU including an orientation programme on arrival and access to full University student welfare and support services.
- 4.4 BLCU will provide UI with a statement of the academic results of applicants at the end of the period of study and any other appropriate formal or informal reports on their academic performance during the programme of study.
- 4.5 BLCU will provide sufficient programme brochures, application forms and appropriate materials to help UI in the promotion and publicity of the programme in UI.

Outgoing students

- 4.6 BLCU will promote the programme and encourage their students to study at UI. When using promotional tools, BLCU agrees not to use UI's name or logo in any advertising without UI's prior written permission.
- 4.7 BLCU will assist students with the application process by informing students about the UI application process. Students must upload the necessary documents with their application.
- 4.8 The final decision as to whether the student is accepted to study at UI and to which courses the student is accepted lies with UI. BLCU will cover the cost of sending application forms to the University. If required, BLCU will relay the decision of UI to the student. Academic offer letters of acceptance to study on the exchange programme at UI can only be issued by UI.
- 4.9 BLCU will provide students with advice on applying for a passport and visa to enable them to study in the UI.

5. RESPONSIBILITIES OF UI

Incoming students

- 5.1 UI will be responsible for the design and delivery of an appropriate academic programme. They will consult BLCU, where appropriate, regarding the content and

structure of the curriculum and any planned changes.

- 5.2 UI will ensure the Programme at the outset and thereafter complies with the quality assurance procedures of the University and the Quality Assurance Agency's Code of Practice on Placement Learning.
- 5.3 If possible, UI will undertake to provide students from BLCU with advice and assistance in obtaining suitable accommodation during the duration of their studies at UI
- 5.4 UI will provide appropriate pastoral care and support to students from BLCU whilst they are studying at UI including an orientation programme on arrival and access to full University student welfare and support services.
- 5.5 UI will provide BLCU with a statement of the academic results of applicants at the end of the period of study and any other appropriate formal or informal reports on their performance during the programme of study.
- 5.6 UI will provide sufficient programme brochures, application forms and appropriate materials to help the Partner in the promotion and publicity of the programme at BLCU.

Outgoing students

- 5.7 UI will promote the programme and encourage their students to study at BLCU. When using promotional tools, UI agrees not to use BLCU's name or logo in any advertising without BLCU's prior written permission.
- 5.8 UI will assist students with the application process by informing students about the BLCU application process. Students must upload the necessary documents with their applications.
- 5.9 The final decision as to whether the student is accepted to study at BLCU and to which courses the student is accepted lies with BLCU. UI will cover the cost of sending application forms to the University. If required, UI will relay the decision of BLCU to the student. Academic offer letters of acceptance to study on the exchange programme at BLCU can only be issued by BLCU.
- 5.10 UI will provide students with advice on applying for a passport and visa to enable them to study at BLCU.

6. JOINT RESPONSIBILITIES

- 6.1 UI will nominate points of contact for liaison with BLCU. One of the points of contact must be responsible for dealing with all academic matters related to the Programme. The names of the points of contact will be notified at the start of the agreement. UI may change its points of contact providing it notifies BLCU of any such changes.

- 6.2 BLCU will nominate points of contact for liaison with UI. One of the points of contact must be responsible for dealing with all academic matters related to the Programme. The names of the points of contact will be notified at the start of the agreement. BLCU may change its points of contact providing it notifies UI of any such changes.
- 6.3 The Parties are not responsible for arranging or providing Exchange Students with transportation to/from the Host Institution, or for meeting the costs of such transport.
- 6.4 Exchange students will be registered at the host university as non-degree students. Exchange students will be subject to the relevant rules and procedures of the host university.

7. SELECTION OF PARTICIPANTS

- 7.1 BLCU does not require Chinese language proficiency for UI students registering in Chinese courses. However, if students wish to study other courses at BLCU, they must achieve at least HSK5 level of Chinese.
- 7.2 BLCU reserves the right to refuse the admission of applicants to study at BLCU.
- 7.3 UI reserves the right to refuse the admission of applicants to study at UI.
- 7.4 All candidates must be in possession of a visa to study in UI before they can register as a student at UI.
- 7.5 All candidates must be in possession of a visa to study in China before they can register as a student at BLCU.
- 7.6 Each exchange student is responsible for making arrangements for a suitable insurance plan, which must include sufficient medical coverage. According to the relevant regulations, the incoming students to BLCU will need to participate in a regular medical examination and to purchase the designed medical insurance after entering China, the cost will be around 400 RMB per semester.

8. EXCHANGE COORDINATORS AND THEIR RESPONSIBILITIES

- 8.1 Each institution agrees to appoint an exchange coordinator to administer the exchange programme under the provision of this agreement. The exchange coordinator shall assist the institution and individuals in arranging and planning student exchanges; facilitate the exchange of all types of information.
- 8.2 Each institution agrees to appoint an academic exchange coordinator for the academic programme under the provision of this agreement. The academic exchange coordinator shall approve and agree on the academic content of the study programme at the host institution and approve and agree the reporting mechanism on the academic performance

of students during and at the end of the programme of study.

9. FEES AND SERVICES

- 9.1 All exchange students must register and pay any required tuition fees with the home institutions that are covered by this agreement.
- 9.2 Exchange students are responsible for covering their own accommodation fees. However, if both institutions agree, each host institution will grant tuition and accommodation fee waivers to the exchange students. Equality in the number of students should be maintained in this regard.
- 9.3 Students participating in the scheme will be responsible for the following:
- transportation to and from the host institution;
 - textbooks, clothing and personal expenses;
 - incidental residence fees including any room deposits;
 - passport and visa costs;
 - personal health and hospitalization insurance coverage and
 - all other debts incurred at the host institution during the course of the exchange.

10. RENEWAL, TERMINATION AND AMENDMENT

- 10.1 The operation of the agreement will be reviewed on an annual basis.
- 10.2 This agreement shall be effective for a period of five years. Upon expiry of the agreement, this agreement may be automatically extended for a period of five years, once, by mutual agreement of the parties.
- 10.3 This agreement may be renewed by mutual written agreement between the parties. The parties shall discuss any possible renewal of the Agreement no less than six months before the expiry date of the agreement.
- 10.4 Either institution may, by written notice of six months, give notice to the other of its intention to terminate this agreement.
- 10.5 On termination, both parties will use reasonable endeavours to ensure that existing students have available a satisfactory means of completing their period of exchange.

11. PROCEDURE FOR DISPUTE RESOLUTION

- 11.1 The agreement shall be governed by and construed in accordance with the laws of the Iran and of China.
- 11.2 In the event of any disagreement between UI and BLCU concerning this agreement, the parties will endeavor to resolve the dispute by negotiations between representatives of

UI and BLCU.

11.3 Any differences or disputes between the Parties concerning the interpretation, implementation, or application of any of the provisions herein will be settled amicably through mutual consultation or negotiation between the Parties through diplomatic channels.

11.4 This agreement will take effect on the date it is executed on behalf of both universities.

12. LANGUAGE

This agreement is in English. Each of the parties holds a copy signed by both parties.

SIGNED for and on behalf of Beijing
Language and Culture University by:



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Prof. Duan Peng
President
Beijing Language and Culture University
Date :

SIGNED for and on behalf of
University of Isfahan by:



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Prof. Hossein Harsij
President
University of Isfahan
Date : 2024 June 29